

## **ENVIRONMENTAL HEARINGS OFFICE**

### **Minutes of Meeting January 10, 2006**

The January 2006 meeting was called to order by Chair Bill Lynch in the Boards' office in Lacey, Washington. Present were Chair Bill Lynch; Administrative Appeal Judges Kay Brown, Phyllis Macleod, and Cassandra Noble; Administrative Manager Robyn Bryant; Hearings Coordinator Judy Greear, and Secretary Sharon Ziegler. Minutes of the December meeting were read and approved.

Handouts were distributed for review for the month of December, which included the pollution, shoreline, forest practice, hydraulic, and environmental and land use appeals filed, a brief summary of all cases that have closed, and the Case Statistics Report.

#### **Appellate Update**

Chair Bill Lynch reported that no new appellate appeals have been received during the past month

#### **Shoreline Training**

Bill Lynch reviewed a proposed agenda for the Shorelines Hearings Board training, which is scheduled for January 19, 2006, at 1:30 p.m.

Judge Cassandra Noble will present a summary of Permitting Process; Bill Lynch will provide an overview of major Shoreline Cases and Board decisions; Judge Kay Brown will present information regarding the State Environmental Policy Act (SEPA) and Judge Phyllis Macleod will provide ethics training to all present. Those presenting will provide information to be include in the training manuals. Judge Brown has volunteered to seek CLE credit for those eligible. The training will end at approximately 4:45 p.m.

#### **Financial Report**

Robyn Bryant explained that the Office of Financial Management's Small Agency Accounting group is scheduled for a meeting with the Environmental Hearings Office in two weeks to provide the financial quarterly report. Ms. Bryant reported a salary savings with the loss of Board members, and the agency has money available in the savings incentive fund. She also announced that the agency purchased a new server and new software.

**Risk Management**

Robyn Bryant reported that Kathleen Mix and Cassandra Noble are scheduled to take the defensive driving class, offered by the Department of Personnel, February 21<sup>st</sup>

**Good of the Order**

Hearing Coordinator, Judy Greear reported that there are two hearings scheduled for the rest of January.

Chair Lynch explained that hearings should primarily be set in Lacey. The board members, however, will travel to Yakima, the Tri Cities, and Bellingham.

Kay Brown explained that the Pollution Control Hearings Board (PCHB) is in the process of adopting a permanent rule. WAC 371-08-555 was inadvertently not amended in the last rule making to be consistent with SHB 5590. Therefore WAC 371-08-555 will be amended to be consistent with the statute.

The meeting was adjourned at 11:00 a.m.

Sharon H. Ziegler  
Secretary